

**KENTUCKY BOARD OF SPEECH-LANGUAGE  
PATHOLOGY AND AUDIOLOGY  
MINUTES  
June 11, 2013**

The Board Meeting of the Kentucky Board of Speech-Language Pathology and Audiology was held at the Office of Occupations and Professions, 911 Leawood Drive Frankfort, Kentucky on June 11, 2013.

**MEMBERS PRESENT**

Heather Johnson, Vice Chair, SLP  
Richard Dressler, SLP  
George Purvis, Audiologist  
Deanna L. Frazier, Audiologist  
Anne Olson, Chair, Audiologist  
Jan J. Weisberg, Otolaryngologist  
Robin Harris, SLP

**OCCUPATIONS AND PROFESSIONS STAFF**

Marcia Egbert, Board Administrator

**BOARD ATTORNEY**

Michael West

**GUEST**

Tim Booth

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**Call to Order**

Chair Anne Olson called the meeting to order at 1:21 p.m.

**Introduction and Swearing in of New Board Member**

Carolyn Benedict, Notary, swore in Lynda K. Bracken as a new Board member representing Citizens at Large. Her term will expire March 6, 2016.

**Minutes**

A motion was made by Deanna Frazier to approve the minutes of May 15, 2013 as submitted. The motion was seconded by George Purvis. Motion carried unanimously.

**Board Monthly Financial Report**

The Financial Report for July 1, 2012 through May 31, 2013 was reviewed. The Memorandum of Agreement with the Kentucky Board of Physical Therapy for an investigator was signed and completed. No further action taken.

**Licensure Status Report**

The Licensure Status Report was reviewed. There was a typo on the number of Active SLP's. The correction will be made to reflect the correct number as 2376. No further action was taken.

**O&P Report**

Marcia Egbert reported the following:

**Executive Director**

Executive Director Courtney Bourne informed the staff that after serious and deep consideration she will be resigning from Occupations and Professions to attend law school at

the University of Kentucky this fall. The Cabinet is working with the Administration to name a new Executive Director. We anticipate this position to be filled by July. She stated that her time at Occupations and Professions has been pleasant and provided a stimulating challenge

### **Julie Jackson, Board Administrator Retiring**

Board Administrator Julie Jackson retired on June 5. Julie has served O&P well for several years and will be missed. Julie's board assignments have been temporarily reassigned.

### **Employee Vacancies**

**Resource Management Analyst II** – The management team conducted interviews May 16 and 17 and had several well qualified candidates. A recommendation was made to the Appointing Authority. Justin Turner will join O&P on June 17. Mr. Turner joins us from the Commonwealth Office of Technology (COT). Prior to COT he worked for the Department of Environmental Protection where he provided repair and support on hardware and software for end users, maintained their division website and simultaneously handled several IT related projects.

**Administrative Specialist III** – O&P will request to open a register to fill Julie Jackson's position as soon as we are permitted. Due to our cap for employees within the agency this may be delayed until September, which is Julie's official retirement date when considering her accumulated leave time.

### **Budget**

Budget submissions for the next biennium will be due this fall. If the MFT Board is expecting any large or unusual expense items in the next biennium the Chair should contact Susan Ellis detailing the Board's plans in writing before August 1.

### **Database**

COT has begun data profiling working towards a plan for data conversion from the current system to the new system. They are also working with the Office of Application Development on the conversion and held a design/analysis session with their architect for technical aesthetic designs. COT continues to look at ways to satisfy KRS 131.1817 in conjunction with the Department of Revenue.

### **Board Members Parking Information**

As a reminder, board members that are using the parking lot on the side of O&P closest to US 60, also known as Louisville Road, are asked not to park here as it is not O&P's lot. Our lot is for staff only and for handicap accessibility. Board members may park in the lot across the street from our building.

### **Open Meetings Training**

O&P continues to work with the Attorney General's Office to schedule a date for Open Meetings Training. The Attorney General's Office is looking to coordinate the training in a way that would reach a large board member audience and that members would receive maximum benefits of the training.

**Attorney's Report**

Michael West stated that he has drafted changes to actual regulations. Anne Olson is to make the changes to the forms and send them to Mr. West. Heather Thompson will review the Reinstatement Form and make any changes necessary and send them to Mr. West. Mr. West then will finalize the changes and bring to the next meeting for final review and to file.

**Old Business**

Marcia Egbert is to send a copy of the corrected "Ethics Reminder" to Heather Johnson and to Robin Harris for the KSHA newsletter. Ms. Egbert will send the corrected Ethics Reminder in an e-mail blast to all licensees that require Continuing Education and to whom we have e-mail addresses.

Revisions of the Renewal Letter were discussed. Anne Olson is going to make the changes and be sure that it states that licensees must renew their license by January 31, 2014.

The Board reviewed the e-mail response to Freddy Garrido concerning Hearing Booths and Certification. No further action was taken.

Goals and Timelines are up to date. No further action at this time.

George Purvis stated that there are two different sets of the Statutes and Regulations on the homepage of the SLP/A website. Ms. Egbert will check into the discrepancies and request the corrections be made to the website.

The Archive notebook was discussed. Ms. Egbert will send a copy of what is in the notebook to Michael West so he can review them. Richard Dressler was assigned to take the book with him and review to see if he knows of other issues that need to be included.

Frequently Asked Questions (FAQ's) were to be sent to Ms. Egbert for the website. There are still a few that were outstanding and will be sent to her prior to the next meeting. Ms. Egbert will forward to Michael West for review before posting them on the website.

**New Business**

The Board received a notice for the 26<sup>th</sup> Annual NCSB Conference to be held in San Antonio, Texas, October 10-12, 2013. George Purvis plans to go and any other Board Member that wants to go needs to think about it and let the Board know at the next meeting.

The Official Ballot for the NCSB Election for 2013 was received and discussed. The Board instructed Ms. Egbert to submit the ballot for the Kentucky Board by marking Gregg Givens (North Carolina) as President-Elect and Doreen Oyadomari (Alabama) for the Board of Directors.

The Board discussed the dates to respond to the items in Mollie Thurman's letter. Ms. Egbert has the dates on her calendar and will be sure that correspondence is sent on the proper date as requested by Ms. Thurman.

- August – Finalize any changes relevant to the renewal letter. Ms. Egbert is to send the current letter used to Anne Olson so that she can make corrections that need to be made.
- September – Approve and formalize the changes to the letters.
- October – Mail the renewal letter the last week of October.
- December – Send out postcard reminders and schedule additional meeting date for January review of renewal applications.

### **Complaint Committee Report**

The Complaint Committee made the following recommendations for the Board's approval:

- a. 12-006 – Recommend and Sign an Agreed Order
- b. 13-001 – Authorize filing of Administrative Complaint and Settlement Parameters
- c. 13-002 – Issue Investigative Subpoena.
- d. 13-003 – Refer for investigation
- e. 13-004 – Authorize filing of Administrative Complaint and Settlement Parameters

Robin Harris made a motion to accept the recommendations of the Complaint Committee. The motion carried unanimously.

### **Application Review**

The Applications Review Committee met at 10:00 a.m. George Purvis made a motion, seconded by Jan Weisberg to approve recommendations made from today's committee meeting of the following applicants in the appropriate areas. The motion carried unanimously.

SPEECH- LANGUAGE PATHOLOGY INTERIM – *Megan Elizabeth Andrasik, Elizabeth S. Atcher, Brittney R. Burner, Callie Coffey, Lauren Ellis, Baylie C. Gelarden, Michael Shane Hall, Charity Holbrook, Jill Elizabeth Johnson, Jessica Ann Oliver, Amanda D. Peebles, Julie Ann Platt, Lindsey Sherman, Jessica Tallent, Callie Toller, Courtney O. West*

SPEECH- LANGUAGE PATHOLOGY INTERIM – CHANGE IN SUPERVISION/PPE – *Morgan R. Epperson*

SPEECH- LANGUAGE PATHOLOGY ASSISTANT – CHANGE IN SUPERVISION/PPE – *Laura Armstrong*

SPEECH-LANGUAGE PATHOLOGY – *Megan Desirre Allen, Emily Ann Bessler, Kellie M. Bishop, Jill Bradford, Elizabeth Ann Davis, Lorna Fischer, Mackenzie Ann Gathof, Sara E. Goppo-Lawless, Johnna Reed Hite, Laura Lamb, Stacy Bell Logsdon, Caitlin Leigh Martin, Bridget Medley, Rachel Lynn Oakley, Lindsay Beth Payne, Randee Leigh Simmons, Allison M. Smothers, Stephanie L. Stansky, Elizabeth Stoner, Carah Lindsay Summers, Andrea Nicole Tomlinson, Brittany N. Vetter, Tiffany J. Waldrop, Lauren Warning, Savannah Weddington, Lauren Wempe, Rebecca K. Young*

AUDIOLOGY – *Samantha J. Booth, Brittany Ann Brose, Seth T. Fritz, Noreen D. Gibbens, Lauren Murray, Lindsay Brooke Walker*

CONTINUING EDUCATION: *Approval of CEU's. The approved CEU's and number of hours*

*will be posted on the Board website at <http://slp.ky.gov> under Resources/Continuing Education.*

**Travel and Per Diem**

A motion was made by Richard Dressler and seconded by Heather Johnson to approve payment of travel expenses and per diem compensation to eligible members in attendance at today's meeting. The motion carried unanimously.

**Next Meeting**

The next Board meeting will be held on July 9, 2013 at 1:00 p.m. at the Occupations and Professions Office, 911 Leawood Drive, Frankfort, KY 40601.

**Adjournment**

The Board Meeting was adjourned by Chair Anne Olson at 2:26 p.m.

Respectfully Submitted:

Marcia Egbert